

THE MOVING CHECKLIST

MOVE LIKE A PRO

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TRUSTED HANDS FOR EVERY MOVE

WHATS THE PLAN?

PREP IN ADVANCE (8-6 WEEKS BEFORE)

6 WEEKS BEFORE

4 WEEKS BEFORE

1 WEEK BEFORE

MOVING DAY!

AFTER MOVING

THINGS TO REMEMBER BEFORE MOVERS ARRIVE

UTILITIES & SERVICES



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PREP IN ADVANCE (8-6 WEEKS BEFORE)

Sort and Declutter:

- Go through each room and decide what to keep, donate, sell, or discard.
- Organise a car boot sale or list items online to sell.

Research Moving Companies:

- Get estimates from at least three moving companies.
- Check reviews and ask for references.

Create a Moving Binder:

- Keep track of quotes, receipts, and an inventory of all the items you're moving.
- Take pictures of expensive or important items

Notify Third-Parties:

- Inform your children's schools about the move and arrange for their records to be transferred.
- Provide written notice to your landlord according to your lease agreement.

6 WEEKS BEFORE

Order Supplies:

- Purchase moving boxes, packing tape, bubble wrap, markers, and packing paper.

Use Up Supplies:

- Start using up pantry items, frozen foods, and cleaning supplies to minimise what you need to move.

Take Measurements:

- Measure your new home's rooms and doorways to ensure furniture will fit.

THE MOVING CHECKLIST



6 WEEKS BEFORE

Sort and Declutter:

- Contact utility companies (electricity, gas, water) to inform them of your move.
- Notify your insurance provider about your change of address.
- Inform your doctor and dentist, and transfer medical records if necessary.
- Update your details with the DVLA for your driving licence and vehicle registration.
- Notify your local council to update your council tax records.

4 WEEKS BEFORE

Start Packing Non-Essentials:

- Begin with items you use less frequently, such as seasonal clothing and decorations.

Label Boxes:

- Clearly label each box with its contents and the room it belongs to in your new home.

Update Your Address:

- Change your address with the Royal Mail to forward your post.
- Notify banks, credit card companies, and subscription services of your new address.

Arrange Child and Pet Care:

- Schedule care for your children and pets on moving day.

Book Time Off Work:

- Arrange for leave from work if necessary.

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2 WEEKS BEFORE

Confirm Arrangements:

- Reconfirm your moving date with the moving company and other services.

Prepare Your Car:

- If you're driving to your new home, have your car serviced. Empty the boot.

Plan Meals:

- Create a meal plan to use up remaining food and avoid unnecessary grocery
- shopping.

Pack an Essentials Box:

- Include items you'll need immediately after moving, such as toiletries, clothes, medications, and important documents.

Notify TV Licensing:

- Update your address with the TV Licensing authority.

1 WEEK BEFORE

Settle Outstanding Bills:

- Pay any outstanding bills and inform your utility providers of your moving date.

Defrost and Clean Freezer:

- Empty, defrost, and clean your refrigerator and freezer.

Disassemble Furniture:

- Take apart large furniture and keep track of all parts and screws.

Confirm Details:

- Confirm the moving day schedule and contact information with your moving company.

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MOVING DAY!

Take Inventory:

- Make sure all boxes and furniture are loaded onto the moving truck.

Do a Final Walkthrough:

- Check all rooms, cupboards, and cabinets to ensure nothing is left behind.

Leave Keys:

- Leave keys for the new owners or landlord as arranged.

Meet Movers:

- Be present to supervise the loading and unloading of your belongings.

Check Meter Readings:

- Take final meter readings for gas, electricity, and water. Inform your providers.

AFTER MOVING

Check for Damages:

- Inspect your belongings for any damage and file claims if necessary.

Set Up Utilities:

- Ensure all utilities (electricity, gas, water, internet) are up and running in your new home.

Change Locks:

- For added security, consider changing the locks in your new home.

Register with a GP:

- Find and register with a local doctor.

UTILITIES & SERVICES



Electricity and Gas:

- Contact current provider to notify them of your move-out date.
- Set up service with a new provider for your new home.

Water:

- Notify current water supplier of your move-out date.
- Set up service with the new water supplier.

Council Tax:

- Inform your current local council of your move-out date.
- Register with the local council at your new address.

Internet and Phone:

- Cancel or transfer your current service.
- Arrange for installation or transfer at your new home.

TV Licence:

- Update your address with TV Licensing.

Home Insurance:

- Notify your provider of the move and update your address.

Postal Redirection:

- Arrange with Royal Mail to forward your post to your new address.

Schools:

- Confirm school registrations and transfer records.

Healthcare:

- Transfer prescriptions to a new pharmacy.
- Register with a new GP and dentist.

Other Services:

- Update address with any subscription services (e.g., magazines, clubs).
- Notify any additional service providers or memberships.
- HMRC
- DVLA
- Electoral Roll

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THINGS TO REMEMBER BEFORE MOVERS ARRIVE

Appliances/Furniture:

- Gas Cookers: Organise an engineer to disconnect and reconnect them.
- Washing Machine: Switch off water before disconnecting.
- Fridge and Freezer: Defrost before moving. Use cool bags for extra food.
- Disassemble Furniture: Screw bolts back into holes and take pictures of each step.
- Use furniture masking tape to tape any wooden furniture.

Garden:

- Clean all garden furniture.
- Ensure all plant pots are brushed down and clean at the bottom.
- Place plants in boxes if possible and pierce holes in the box.

Packing:

- Declutter to save money.
- Wrap fragile items in wrapping paper and fill boxes with soft items to prevent movement.
- Label fragile boxes and don't pack them too heavy.
- Avoid using bags for non-soft items. Use sturdy suitcases for heavy items.
- Tape and secure tops of liquid bottles.
- Label boxes with the correct rooms.
- Ensure TVs are in their original boxes or wrapped up, with the front clearly labelled.
- Use protectors for items going into storage (e.g., sofas, mattresses).
- Pack difficult items such as lamps, pictures, glass shelves, and table tops in boxes.
- Pack an essentials bag with clothes, wash kit, medication, valuables, and important documentation.
- Ensure all walkways are clear and big furniture is accessible.

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THINGS TO REMEMBER BEFORE MOVERS ARRIVE

Parking:

- Arrange parking as close as possible.
- Discuss any parking difficulties with the moving company.

Final Points:

- Check all documents and ensure the inventory list is correct.
- Make all necessary payments and deposits on time.
- Inform the moving company of any restrictions or difficulties.
- Arrange sitters for pets and children.
- Plan your meal for the evening.
- Plan any decorating and cleaning with consideration of the move.
- Trust your movers and provide essentials like water and toilet roll.
- Consider changing locks at your new property.

YOU GOT THIS!

Got questions?

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